

St. Louis
**RACIAL
EQUITY**
Summit 2023

NOVEMBER 9, 10 & 11

America's Center Convention Complex
Downtown St. Louis, MO.

**VENDOR/EXHIBITOR
INFORMATION
PACKET**

racialequitystl.org

St. Louis
**RACIAL
EQUITY**
Summit 2023

Dear Vendor/Sponsor,

You're invited to showcase your company's products and services at the 2023 St. Louis Racial Equity Summit Vendor/Exhibitor Hall from November 9-11, 2023, at the Americas Center Convention Complex in Downtown St. Louis, MO.

This conference offers a prime opportunity to expand your network among diverse contacts.

You can present your products to approximately 500 attendees at the 2023 St. Louis Racial Equity Summit Vendor/Exhibitor Hall.

For exhibit planning and important deadlines, please refer to the attached information. If you're not responsible for your company's marketing/exhibit plan, kindly forward this to the relevant person.

The 2023 St. Louis Racial Equity Summit Vendor/Exhibitor Hall provides an ideal platform to showcase your cutting-edge solutions to our diverse clientele. Limited exhibit space will be available, and we'll notify you via email once registration opens. For inquiries, contact us at info@racialequitystl.com.

We are anticipating your presence on the show floor!



Thank you for your interest in the 2023 St. Louis Racial Equity Summit Vendor/Exhibitor Hall. This year's event is designed to build on the success of the summits in 2019 and 2021, when over 1,000 advocates for equity gathered together. The 2023 St. Louis Racial Equity Summit will take place November 9-11, moving **back to an IN-PERSON platform where we are expecting close to 500 attendees**. Please complete the form below to participate. Forms that are not completely filled out will not be accepted. **Please see fees below for pricing for Thursday, November 9, and Friday, November 10th:**

1. Nonprofit fee: \$100
2. For-profit fee
 - o \$250, if your organization or business budget/revenue is under \$1M
 - o \$500, if your organization or business budget/revenue is over \$1M

Additional Services: If you need electricity, or linen, please specify below. Linens are an additional \$35. The fee for an additional table & two (2) chairs is \$25. If you need electricity, you will need to contact the venue directly. You will be provided with two (2) chairs, and a 6ft table. If you provide your own linen, we suggest a 90x132 so that it reaches the floor.

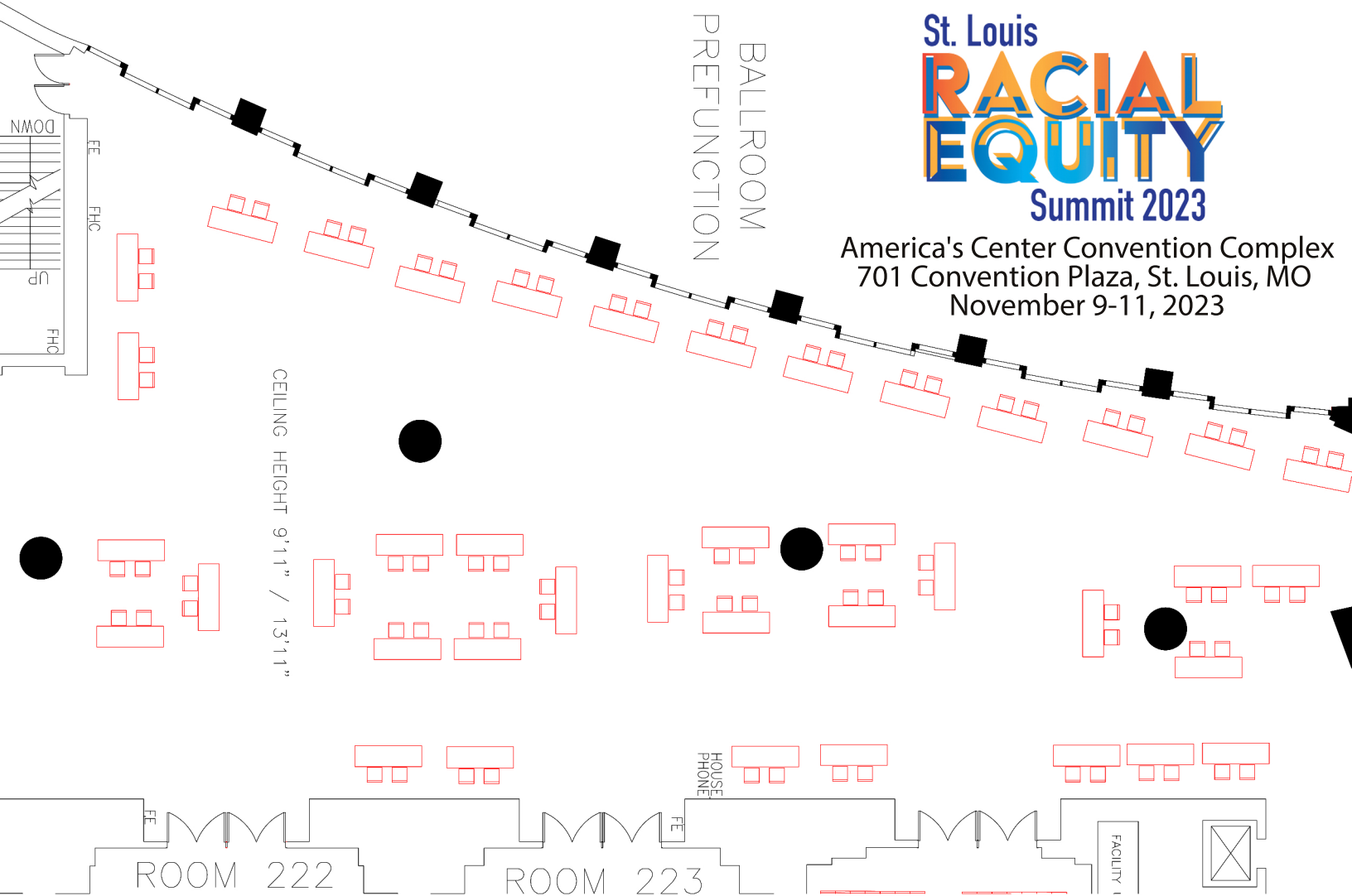
Setup/Breakdown: Setup will take place on Thursday, November 9th at 9:45 am and must be completed by Noon. All vendors/sponsors will be required to breakdown no later than 6:30pm on Friday, November 10th.

Please be sure to complete your application by following the link below. Incomplete applications will not be accepted. Space is limited, makers/organizations will be placed once final payment is made. Make sure you register for your space today, don't miss out!

[2023 Racial Equity Summit Vendor/Exhibitor Form](#)

St. Louis RACIAL EQUITY Summit 2023

America's Center Convention Complex
701 Convention Plaza, St. Louis, MO
November 9-11, 2023





Vendor Rules and Regulations

Exhibition Location, Dates and Times:

The 2023 Racial Equity Summit will be held at America's Center Convention Complex in Downtown, St. Louis, at 701 Convention Plaza, St. Louis, MO 63101.

The dates of the summit are Thursday, November 9th, Friday, November 10th, and Saturday, November 11th. The vendor area will be open on Thursday, November 9th from Noon to 5:00pm. Hours on Friday, November 10th are 8:00am-5:00pm. Vendors are required to man their booth areas the entire time to participate in the event. We ask that vendors respect our closing time and are required to breakdown no later than 5:30pm on Friday, November 10th.

While the conference committee will use reasonable efforts to maintain the location, dates, times and floor plans of the 2023 Racial Equity Summit, the committee reserves the right to change any of these at any time and for any reason whatsoever without liability.

Payment Terms: Please follow the link - Payment of the vendor space rental fee may be by credit card or check payable to The Community Foundation. We accept the following credit cards – Visa, MasterCard, Discover and American Express.

Cancellations/Refunds: There are no refunds. Booth spaces are assigned on a first-come, first-served basis. Priority will be given to major conference sponsors.

Wait List: Orders received after all booths are sold will be placed on a wait list. Vendor Space made available due to booth cancellations will be filled in the order (date & time) that the "Wait List" applicants were received.

Staffing of Vendor Booth: Vendor booths must be staffed at all times during show hours. No Vendor will be permitted to pack, remove or otherwise dismantle their booth prior to the close of the show. Any Vendor breaching this provision may be denied vendor space in future conferences.

Security and Insurance: Vendors are ultimately responsible for their display and materials. The 2023 Saint Louis Racial Equity Summit, nor the venue, America's Center Convention Complex, assume no responsibility for losses and damages.

Consequently, vendors should take reasonable precautions, including insurance, to protect their property.

Responsibility: It is the responsibility of the Vendor to be fully familiar with these rules and regulation and to see that each member of the company attending the 2023 Saint Louis Racial Equity Summit, either as a vendor personnel or registrant or both, is familiar with these rules and regulations.